

## REFUND POLICY

Set out below are details of the APEAS Refund Policy as it applies to Registration, Examination and Re-sit Fees

### Registration Fee

- An APEAS Candidate has only to pay this fee once
- This fee can be refunded in full up until 31<sup>st</sup> July of the year the fee was paid and candidate first registering to sit the Part 3 Examination
- No refund of this fee will be given beyond this date

### Examination Fee

- This fee can be refunded, minus a 5% administration fee, up until 30<sup>th</sup> September of the year the fee was paid and candidate notified intention to sit the APEAS Part 3 Examination
- No refund of this fee will be given beyond this date
- If the candidate does not sit the examination at that time, he/she will require to pay the full Examination Fee applicable at the time he/she decides to sit the Part 3 Examination

### Resit Fee

- This fee can be refunded, minus a 5% administration fee, up until 30<sup>th</sup> September of the year the fee was paid and candidate notified intention to resit the APEAS Part 3 Examination
- No refund of this fee will be given beyond this date
- If the candidate does not resit the examination at that time, he/she will require to pay the full Resit Fee applicable at the time he/she decides to sit the Part 3 Examination

**APEAS/November 2018**